

**ALABAMA CHAPTER
AMERICAN COLLEGE OF EMERGENCY PHYSICIANS
BOARD OF DIRECTORS MEETING
DECEMBER 6, 2007**

MINUTES

I. CALL TO ORDER

The ALACEP Board of Directors met on December 6, 2007 at the Medical Association building in Montgomery, Alabama. The meeting was called to order by Dr. Steven Baldwin, Immediate Past President. Those in attendance were:

MEMBERS PRESENT

Dr. Thomas L. Arnold
Dr. Neil Christen
Dr. Bryan Balentine
Dr. Steven T. Baldwin
Dr. John E. Campbell
Dr. David J. Garvey
Dr. William K. (Kirk) Hawley
Dr. Hillary Hendrick
Dr. John M. McMahon, Jr.
Dr. Frank S. Pettyjohn
Dr. Jeremy Rogers
Dr. Michael Sternberg

MEMBERS ABSENT

Dr. Carl W. Barlow
Dr. Rick M. Weber
Dr. Analise Sorrentino

OTHERS PRESENT

Dr. Michael Bindon
Denise C. Louthain, Staff

II. APPROVAL OF MINUTES: SEPTEMBER 6, 2007 MEETING

Motion was made by Dr. Jeremy Rogers to approve the minutes of the September 6, 2007 meeting. Second was by Dr. Bryan Balentine and carried.

III. PRESIDENT'S REPORT

Dr. Tom Arnold relayed several items of information he had been receiving from National ACEP. He said he had received contact from a few members that would be applying for

fellowship status and that he was writing letters of recommendation for them.

Dr. Arnold called attention to the letter from MASA concerning their 30th Annual Meeting with Alabama's Congressional Delegation to be held in January and asked if any Board members could attend to represent ALACEP. Dr. Steven Baldwin went last year and volunteered to go again this year. Also, Dr. David Garvey indicated that he might be able to go.

IV. TREASURER'S /EXECUTIVE DIRECTOR'S REPORT

Dr. Bryan Balentine reviewed the Balance Sheet as of October 31, 2007 and the Profit and Loss Report for January 1, 2007 through October 31, 2007. He reported that even though the balance sheet indicated that there is only a little over \$4,000 in the checking account, that there had been a ITLS royalty check for a little over \$15,000 deposited in early November. He indicated that we try to keep most of the money in the money market account with about \$15,000 in the checking account for operations.

Ms. Denise Louthain reported that Dr. Arnold had asked her to review with the Board any IRS issues concerning an email we received from National ACEP concerning tax filing requirements. She reported that we have been filing a Form 990 tax report each year because we meet the gross income requirements to file. We are a 501(c)6 exempt trade association and that in order to maintain that status we need to stay within the main two guidelines of educating and promoting the trade. We are allowed to have other tax related income such as advertising income but it needs to be relatively incidental. She stated that she gets requests to advertise, especially for jobs, on somewhat of a regular basis and asked for guidance on how to handle the situation. After discussion, it was decided that she and Dr. Balentine would get with National ACEP to see how they handle this situation. Some discussion was held about the website including links to other organizations, advertising, and a newsletter.

Dr. Jeremy Rogers volunteered to work on a newsletter.

Ms. Louthain further reported that the amount we have to pay for ITLS cards would increase from \$8.00 to \$10.00 on January 1, 2008. We currently are charging \$20.00 to the providers and she recommended that we do not increase that amount that instead we just make less of a profit. The Board agreed with the recommendation.

V. COMMITTEE REPORTS

Dr. David Garvey reported that the dates for the 2008 conference are June 9-12. He stated that we are in line for a leader visit and we will be checking to see if the National ACEP Board meeting is scheduled again this year at the same time which will cause a conflict. Discussion was held on how to get more resident involvement with much discussion centered around the subject topics for the educational meeting. It was decided that we would expand the poster session and use case presentations. Dr. Jeremy Rogers reported that he had been in contact with the Alabama Emergency Nurses Association President, Karen Faircloth and that they were interested in combining efforts for the conference. Discussion was held concerning ALACEP offering to any nurse that registers for our conference to reimburse them for the cost of their CEN exam once they passed. Motion was made to make this offer by Dr. John McMahon. Second was by Dr. Bryan Balentine and carried.

Lunch was provided at this point by ARISTOI and Kate Gardner was thanked for providing lunch and their continued support.

Dr. John Campbell gave a presentation on the development of the trauma system and where we are in the process. He provided each member with a DVD presentation that can be taken back home and used to educate the public on the need for the trauma system.

Dr. Neil Christen reported that the \$15,000 check for the ITLS Patient Assessment video was

very much appreciated and was presented to them by him and Dr. Campbell at their meeting in October in San Antonio. He indicated that the price for the video turned out to be \$31,000 and said although they did not ask, any further donation would be appreciated. After discussion, Dr. Steven Baldwin suggested that discretion be given to Dr. Arnold to pay a minimal additional amount to National ITLS for the video if it was requested. The Board unanimously agreed.

Discussion was held about how to assist the ALACEP members that were applying for fellowship status. The following physicians were appointed to serve on the following committees:

Dr. Terry Rivers – EMS Committee
Dr. Antonio L. Pacheco – Communications Committee
Dr. Michael R. Ambrose – Trauma Systems

Dr. Steven Baldwin gave a report on reimbursement issues. He said that although Medicaid has a current approved preferred formulary of medications that he is combining a list to present to them for approval of exceptions from formulary of medications that patients could need for 5 to 7 days for serious problems without suitable substitutions. He asked any members to let him know if they had any suggestions.

There being no further business, the meeting adjourned.

Respectfully submitted,

Denise C. Louthain
Executive Director